Position Title: Campaigns Officer

Last updated: May 2015

Summary

ANTaR is a small dynamic organisation building a movement of Australians in support of justice, rights and respect for Australia’s First Peoples. We are independent and non-partisan and are affiliated with a national network of state and territory ANTaR groups.

Our purpose is to engage, educate and mobilise a broad community movement to advocate for justice, rights and respect for Australia’s First Peoples.

The Campaigns Officer is a team member helping the National Campaigns Manager deliver campaign activity for one of our key campaigns – Constitutional Recognition of Aboriginal and Torres Strait Islander people.

The position will have a particular focus on our Students for Recognition project.

Employment

This position is a part-time position for 15 weeks working three days per week.

It is covered by the Social, Home Care and Disability Services Industry Award (2010) and is classified as a Level 4.1, which allows for a salary package of $58,600.54 including superannuation and leave loading. At three days per week, this equates to a gross weekly salary of $609.99 plus superannuation.

Reporting relationships

Title of Supervisor: National Campaigns Manager
Positions reporting to the role: Nil, but some volunteer supervision is required
Key relationships: National Campaigns Manager/National Director

AREAS OF RESPONSIBILITY

1. NATIONAL CAMPAIGNS

Work with the National Campaigns Manager to:

1.1. Coordinate the delivery of planned campaign activity including events, training, and forums for our Constitutional Recognition Campaign with a particular focus on the delivery of our Students for Recognition project.

1.2. Develop and distribute project-specific campaign collateral for campus engagement and outreach.

1.3. Develop and distribute ANTaR’s online national campaigning activities related to our constitutional recognition campaign. This includes participating in online social networks,
maintaining relevant areas of the ANTaR website, and contributing regular email bulletins.

1.4. Establish networks of key student liaisons in universities, and harness their support for Students for Recognition activities.

1.5. Co-ordinate and train volunteer student liaison groups across 6 campuses and provide ongoing support to these networks.

1.6. Provide activity and statistical reports on completion of the project.

3. OTHER DUTIES

3.1. Consistent with the above, other duties as determined by the National Campaigns Manager from time to time.